

**Minutes of the Regular Meeting of the Board of Directors of the
Sunshine Fire Protection District
January 12, 2010**

Call to Order

- The meeting was held at Fire Station #1, 311 County Rd 83, Boulder, CO 80302.
- It was called to order at 7:45 pm by the chair and quorum was established.

Attendance

- Board Members Present: Pavel Bouska, Don Dick, Frank McGuire and Joyce Schroeder.
- Absent: Jennifer Lansky, as previously notified.
- Others Present: Bruce Honeyman and Brett Haberstick.

Approval of Minutes

- **Motion:** To approve December meeting minutes as written and amended. Motion was seconded and carried unanimously.

Treasurer's Report

- Report for December 2009 was submitted, reviewed and discussed.
 - \$22,200 check for mitigation issued to Four Mile FPD is not yet showing in the report because of timing issues.
 - CWPP accounting was reviewed; a new CWPP Reserve account had been created.
 - Expenses in 2009 budget were substantially exceeded by 2 unplanned expenditures approved by the Board in the course of the year:
 - Legal & Accounting – for 2009 5A Ballot Question expense
 - Wildland Mitigation Expense – for 2009 CWPP Mitigation expense
 - **Motion:** To approve the Treasurer's Report. Motion was seconded and carried unanimously.

Fire Chief's Report

- 2 Calls reported: Jan 9 – Medical, January 12 – Mitigation Burn.
- SFPD Wildland Urban Interface Code
 - Bruce and Pavel attended Boulder County Fire Code Review Committee's meeting on Four Mile FPD Wildland Urban Interface Code.
 - The role of the County in code compliance needs to be clarified; Bruce is in contact with the County Attorney.
- SFPD Firefighters' Code of Conduct
 - Bruce described the rationale, principles and legal aspects.
 - **Motion:** To delegate to the Chief the establishment of an SFPD Firefighters' Code of Conduct. Motion was seconded and carried unanimously.
- BES Service Agreement
 - Bruce described the status of the BES agreement.
 - **Motion:** To authorize the Chief to negotiate and sign a 2010 Service Agreement with BES. Motion was seconded and carried unanimously.

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- Sunshine Fire Danger Sign
 - Bruce described the issues with the sign's location at CR83 and the County Traffic Department's comments; he will follow up with the concerned resident and the County and report to the Board.

Fire Marshal's Report

- A 2010 Fire Mitigation Calendar was created and will be distributed to residents.
- A grant application for \$1548 for equipment was submitted to the Volunteer Fire Assistance program.
- Brett is taking a 2-Month Fire Inspector Level 1 Course.

Other Business

- Pavel informed the Board of SFPD's compliance with special district transparency requirements.
 - Transparency Notices were filed with SDA, DOLA DLG and Boulder County.
- 2010 Board Elections
 - Pavel reported the results of the reconciliation of SFPD's and DOLA's Board data; DOLA confirmed to SFPD that its records of directors' terms are correct and DOLA will update their list at the next available occasion.
 - 2010 Board election information was handed over to Brett Haberstick, the Designated Election Official for 2010.
- Posting of Board meeting minutes online was discussed. The subject will be taken up at the next meeting.

Adjournment

- With no further business, the meeting was adjourned at 9:15 pm.

Minutes Prepared by: Pavel Bouska

Attest:

Jennifer Lansky, Secretary