

**Minutes of the Regular Meeting of the Board of Directors of the
Sunshine Fire Protection District
January 11, 2011**

Call to Order

- The meeting was held at Fire Station #1, 311 County Rd 83, Boulder, CO 80302.
- It was called to order at 7:36 pm by the chair and quorum was established.

Attendance

- Board Members Present: Pavel Bouska, Don Dick, Jennifer Lansky, Joyce Schroeder, and Frank McGuire
- Absent: None
- Others Present: None

Approval of Minutes

- **Motion:** To approve December meeting minutes as written. Motion was seconded and carried unanimously.
- **Motion:** To approve July 13, 2010 meeting minutes as written. Motion was seconded and carried unanimously.
- Note: The Secretary reconstructed the July minutes from her records because the originally approved minutes were lost in the fire.

Treasurer's Report

- Don has received invoices for item purchases completed without prior notification to the Treasurer, causing additional tracking overhead.
- Don is not getting a response from one of the Firefighters regarding a W2 form.
- The firefighter contract needs to state that a W2 must be on file with SFPD for a Firefighter to get paid.
- **Motion:** To approve the Treasurer's Report. Motion was seconded and carried unanimously.

Fire Chief's Report (by email)

- Chief Haberstick could not attend and he emailed his report; the highlights are listed below. The Board discussed several items.
 - There have been five (5) calls since the last board meeting. Two have involved motor vehicles, one wildland (smoke report), and one medical; all but one were mutual aid responses.
 - The Chief is attending the Wildfire Academy in Colorado Springs.
 - An SFPD Wildland Fire Dispatch Program document was created; the policies and procedures were designed to address some of the issues discussed since the Fourmile Canyon Fire in September.
 - A Member Information Handbook was created.
 - The Company Meeting was attended by all but two Fire Department Members. A new departmental structure based on Teams was introduced. The Members signed a Code of Conduct Statement of the Member Information Handbook.

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- Training Officer and Assistant Chief Rick Lansky is conducting a rookie mini-academy for our new Members. They are learning about the department, equipment and response procedures.
- The Chief and the department started developing a plan for response tactics for structure fires in the District and intend to develop a similar plan for wildland fires of more than one acre.

CWPP Report

- No update

Fire Marshal's Report

- No update

Other Business

- Many home owners have not yet started the rebuilding process, partially due to slow progress of insurance settlements.

Adjournment

- With no further business, the meeting was adjourned at 8:16 pm.

Minutes Prepared by: Jennifer Lansky

Attest:

Jennifer Lansky, Secretary