

**Minutes of the Regular Meeting of the Board of Directors of the  
Sunshine Fire Protection District  
November 12, 2013**

**Call to Order**

- The meeting was held at Fire Station #1, 311 County Rd 83, Boulder, CO 80302.
- The Chairman of the Board called it to order at 7:33 pm and quorum was established.

**Attendance**

Board Members Present: Jennifer Lansky, Sam Mishkin, Gene Fischer, Jim Peacock, Deirdre Damron

Absent: - No one

Others Present: Steve Waltman, Alan Kirton, Henry Ballard

**Approval of Minutes**

- **Motion:** To approve October's regular meeting minutes. Motion was seconded and carried unanimously.
- July's Minutes will be reviewed in December.

**Treasurer's Report**

- **Motion:** To approve October's Treasurer Report. Motion was seconded and carried unanimously.
- Reviewed the proposed 2014 budget.
- The water supply improvements fund currently has about \$16,000.

**Fire Chief's Report**

- Seven calls occurred – 2 in-district (accident, medical) 4 out of district (structure, 2 smoke report, 2 accident)
- Training
  - Accident stabilization, interior attack lecture, live burn in burn trailer.
- Maintenance
  - 4501
    - Is out of service and proceeding. Erin is doing the work and waiting for parts from Darley.
    - Chock rack was repaired by Dave Hurley
    - Kusmal repaired
    - Hose bed cover is not functioning
  - 4502 – pressure relief needs troubleshooting
  - 4532 foam is out of service and the issue is unknown.
- New voice pagers are awaiting programming cradle.
- The repeater battery backup is awaiting installation.
- The rescue struts have arrived.
- Bunker gear sizing occurred for new members and being ordered.
- Firefighter applications are in the Chief's inbox.
- Volunteer Firefighter assistance grant ordering and closeout needs to occur.
- Flood
  - CR 83 repairs must go through Boulder County. Whispering Pines repairs must go through the Whispering Pines Association.

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- The carpet repairs in Station #1 will be covered if exceeds \$1k.
- Firefighter and equipment time looks promising but still be worked out with FEMA.

**Fire Marshal's Report**

- Bruce is working on a Fire Code draft.

**CWPP Report**

- Defensible Space mitigation has been completed on 14 homes. The total spent is \$30,420 with \$15,210 being covered by homeowner donations and the same amount being covered by the state. There is still \$19,580 left on the grant to spend.
- Sunshine Canyon shaded fuel break project has been completed on 11 properties or in the process of being completed. The project is now being expanded to homeowners between mile 2.8 and 4.0. There is \$40,328 left to spend on this project.
- The Community Chipping project has been completed with 366 cubic yards of material chipped. Forty-four property owners participated in this project. The total cost was \$7,325 and there is still \$7,675 left on the community-chipping grant.

**Other Business**

- Carpet replacement for station #1 has been ordered.
- A champion is needed to head-up a Mil Levy ballet extension.
- SFPD will be applying for the FEMA Assistance to Fire Fighter Grant. The grant will be for the purchase of bunker gear and SCBA.
- **Motion:** To approve the submittal of the Assistant to Fire Fighter Grant for the purchase of SCBA and Bunker gear with any match required. Motion was seconded and carried unanimously.
- Four Mile Fire hosted an educational meeting regarding Protection District mergers. Don Whittemore was the presenter and he discussed issues that he has seen departments face when considering a merger.

**Adjournment**

- With no further business, the meeting was adjourned at 9:35 pm.

**Minutes Prepared by:** Jennifer Lansky

**Attest:**

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Jennifer Lansky, Secretary