

**Minutes of the Regular Meeting of the Board of Directors of the
Sunshine Fire Protection District
November 10, 2015**

Call to Order

- The meeting was held at Fire Station #1, 311 County Rd 83, Boulder, CO 80302.
- The meeting was called to order at 7:31 PM and quorum was established.

Attendance

Board Members Present: Deirdre Damron, Alan Kirton, Jim Peacock, Sam Mishkin

Board Members Absent: Gene Fischer

Others Present: Chief – Chief Steve Waltman, Deputy Chief Henry Ballard

Approval of Minutes

- Minutes from the October Board meeting was reviewed
- **Motion:** To approve October's Board Meeting Minutes. Motion was seconded and carried unanimously.

Treasurer's Report

- Treasurer's Report was reviewed
- **Motion:** To approve Treasurer Report. Motion was seconded and carried unanimously.
- 2016 Budget was reviewed. Several points were discussed; these included:
 - Whether the budget could account for the amount of money that was to be set aside on a yearly basis for the capital replacement fund.
 - The correct way to handle the Colorado Firefighter Safety Grant for new bunker gear and SCBA. Specifically the bunker gear expenditures were occurring in 2015 but the grant reimbursement for those expenditures would not happen until 2016. The other issue was that the SCBA was essentially an equipment award, i.e. the ordering and payment was done by the state so there was no money passing through SFPD. The question was how this should be shown from a budget perspective.

Fire Chief's Report

- Several calls during the month; district responded as needed
- Steve Waltman received call from Mike Chard, Boulder County Emergency Management, stating that BOCO had not received all the necessary input from other entities within the county so they were still holding off from submitting the BOCO Hazard Mitigation Plan to FEMA for their review. FEMA's review and approval of BOCO's HMP is necessary for SFPD to receive the station generator funding.
- Roger Rogers of Front Range Fire Apparatus has received the order from the state for the SCBA that was awarded to SFPD by the Colorado Firefighter Safety Grant. Roger contacted Henry Ballard because the order did not match SFPD's specifications that were developed as part of the grant application process. Steve Waltman, Henry Ballard and Alan Kirton will work with Roger to ensure the SCBA specification and order quantities match SFPD's requirements. The new SCBA is expected in late January or February.

**Minutes of the Regular Meeting of the Board of Directors of the
Sunshine Fire Protection District
November 10, 2015**

- All pants and jackets have been ordered to satisfy the bunker gear requirements for the CO Firefighter Safety grant. Balance of helmets and boots still need to be ordered
- Discussed the results of the Apparatus Planning Meeting
 - Current thinking is that long term SFPD will move from a three truck department to a two engine department. Long term the two engines would be a Type 3 and a Type 6.
 - In the short term, repairs and maintenance will continue to be performed on 4502. If a big maintenance item comes up then a decision will need to be made as to whether to continue to invest in 4502. At some point 4502 will be sold or scrapped out.
 - A Type 3 engine would be purchased when 4502 is no longer in service. Exact timing for the Type 3 purchase is TBD.
 - Maintenance on 4501 (a Type 1 engine) would be performed as required until end of life and at which point it would be sold or scrapped and not replaced.

Other Business

- Deirdre Damron discussed the purchase of a sign for Station

Adjournment

- With no further business, the meeting was adjourned at 8:56 PM.

Minutes Prepared by: Alan Kirton

Attest: 

Alan Kirton, Secretary