

**Minutes of the Regular Meeting of the Board of Directors of the
Sunshine Fire Protection District
April 12, 2016**

Call to Order

- The meeting was held at Fire Station #1, 311 County Rd 83, Boulder, CO 80302.
- The meeting was called to order at 7:31 PM and quorum was established.

Attendance

Board Members Present: Deirdre Damron, Sam Mishkin, Jim Peacock, Alan Kirton

Board Member Absent: Gene Fischer

Others Present: Deputy Chief Henry Ballard, Eric Bader, Pavel Bouska

Approval of Minutes

- Minutes from the March Board meeting were reviewed.
- **Motion:** To approve March's Board Meeting Minutes as amended. Motion was seconded and carried unanimously.

Treasurer's Report

- Treasurer's Report was reviewed
- Sam Mishkin reported that the lease on 4532 has been paid off.
- Discussion about the process for getting the title for 4532 which led to a discussion regarding the titles for 4501 and 4502. Status of those titles is not currently known
- Audit exemption has been received.
- **Motion:** To approve Treasurer's Report. Motion was seconded and carried unanimously.

Fire Chief's Report

- 10 Calls Total, 2 in District:
 - Camp Fire, Gold Hill FPD
 - Medical Call, Boulder Rural FPD
 - Medical Call, Sunshine FPD
 - Structure Fire, Boulder Mountain FPD
 - Residential Fire Alarm, Sunshine FPD
 - Electrical Odor, 4Mile FPD
 - Illegal Campfire, 4Mile FPD
 - Med Check, 4Mile FPD
 - Rescue Mt. Sanitas, Boulder Rural FPD
 - Switzerland Trail Illegal Campfire, Gold Hill FPD
- Wildland Refresher training was held on April 9th
- 2015 calls have been completed by Jen Lansky and she is in the process of getting the calls recorded in Firehouse
- Eric Bader met with Boulder County Communications regarding the Auto Aid protocol.

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Other Business:

- Pavel Bouska provided a status of the Station 1 waterproofing project. The work has been completed but the cost was higher than anticipated. After excavation it was determined that foundation and slab for the station was sitting on bedrock. The only way to provide successful drainage away from the foundation was to excavate below the level of the foundation to install the drain pipe and gravel. This resulted in an additional expenditure of \$700 for rental of a jack hammer and additional labor costs. The final invoiced amount was \$6300 vs. the Board's previous approval of \$5600. Pavel still recommends that a sump pump be installed in the SE corner of station to handle any water that comes in from the south wall of the station.
- **Motion:** To approve the increased expenditure for Station 1 water proofing to the total amount of \$6300. Motion was seconded and carried unanimously.
- Henry Ballard is the election coordinator for the Board of Directors. There are no candidates for the open positions on the Board which includes all Board Members except Alan Kirton. Existing Board Members have agreed to serve for another term.
- Alan Kirton discussed the need to use a formal bid and solicitation system for the standby generator installation at Station 1 and Station 2. The generators are being installed based on a FEMA HMGP grant. Federal purchasing rules require that a bid process takes place that allows full representation from women and minority owned businesses. The Four Mile FPD also has a FEMA HMGP grant and they are using the Rocky Mountain E-Purchasing System. This system is used by over large number of Colorado governments including City of Boulder, Longmont, Louisville, Ft Collins and Denver and fire districts including Four Mile FPD and Berthoud FPD. Alan asked for and received the Boards approval to begin the process of signing Sunshine FPD up with the Rocky Mountain E-Purchasing System.

Adjournment

- With no further business, the meeting was adjourned at 8:46 PM.

Attest: 

Alan Kirton, Secretary