

**Minutes of the Regular Meeting of the Board of Directors of
the Sunshine Fire Protection District
January 9, 2018**

Call to Order

The meeting was held at Fire Station #1, 311 CR 83, Boulder, CO 80302.
The meeting was called to order at 7:35 PM and quorum was established.

Attendance

Board Members Present: Alan Kirton, Jim Peacock, Gene Fischer

Board Members Absent: Jean Gatzka, Sam Mishkin

Other Present: Fire Chief, Michael Schmitt

Approval of Minutes

- Minutes from the December Board meeting were reviewed.
- MOTION: To approve Board Minutes. Motion was seconded and carried unanimously.

Treasurer's Report

- Treasurer was absent. Year-end report will be provided and reviewed during next board meeting.

Chief's Report

- The Fire Chief's Report was reviewed (attached to minutes).
- Two new firefighters passed background checks and will begin training.
- High visibility jackets have been received and given to first responders.
- There is noticeable degradation to Station 2 exterior siding. The siding will need to be inspected and possibly re-finished.

Other Business

- Alan Kirton discussed the plans to submit a grant application for FY2019 EMTS Provider Grant. The plan is to ask for an Automated External Defibrillator (AED) and a scoop/backboard. The AED would be provided to a first responder to be carried with their medical kit so that if they responded to an incident in their POV they would have the device in hand. There was discussion as to buy new vs. used/certified defibrillator. The consensus was that the purchase of a new device with an 8 year warranty was preferable to purchasing a used device with a 3 year warranty. The total project cost would be ~\$3000 resulting in a grant award of \$1500. Alan Kirton was concerned that the amount of the grant request would put SFPD near the bottom of what is typically awarded. Median award for the EMTS Provider Grant is ~\$20k. After some discussion the decision was made to add another AED so that two first responders could be provided with devices. The proposed grant will therefore consist of:
 - (2) Philips HeartStart FRx Defibrillators
 - (2) Philips - HeartStart FRx Infant/Child Key
 - (2) Philips - HeartStart FRx SMART Pads II
 - (2) Philips HeartStart Temperature Control Carry Case
 - (1) Backboard/Split Litter, CombiCarrier II, incl 4 two-piece Speed Clip StrapsApproximate cost is \$4900 with grant award of \$2450. The Board was in agreement that we should proceed with the grant request.

- Alan Kirton discussed an issue where two properties on Arroyo Chico are paying mill levies to both Sunshine FPD and Four Mile FPD. This appears to be historical as all of the Arroyo Chico properties were within the SFPD original legal boundaries. In early 2000s a number of the Arroyo Chico properties were excluded by SFPD and included by FMFPD. However, the two properties in question were included by FMFPD but were never excluded by SFPD. Alan Kirton also discussed an issue where there are a number of properties that are accessed from Sunshine but paying mill levies to FMFPD. There is one residence at 6311 SCD and there are eight parcels including R0032386, R0032735 (5631 SCD), 5207 SCD, 5405 SCD, 5847 SCD, 6307 SCD, 6313 SCD and 6415 SCD. Chief Schmitt will have a discussion with Chief Gibson of FMFPD as to next steps in both of these cases.
- Alan Kirton discussed the progress of the Whispering Pines cistern project. Locations have been selected at both the Sanders and Mishkin properties. Next step is to finalize review of these locations within the department and then talk to the land owners to get their approval.
- Gene Fischer discussed investing SFPD's capital reserve and CWPP reserve funds in CDs. He had contacted SFPD's lawyer to ensure the legality of SFPD investing in out of state banks. The topic will be discussed again in the next meeting once we have the year-end Treasurer's Report, so we know how much money can be invested.

Meeting Adjourned at 8:50 PM

Attest:



Jean Gatza, Secretary



Sunshine Fire Protection District
 311 County Rd 83
 Boulder, CO 80302
www.sunshine-fpd.org

Chief's Report, Board Meeting 01/09/2018

1. New firefighters have passed background check and are now in the process of getting the mini academy scheduled.
2. SFPD/FMFPD houses to be swapped. Will meet with Chief Gibson this week.
3. High visibility jackets. Have been received and dispersed. Waiting for invoice.
4. Station 1 & 2, door closers in station interior doors have been installed. We need to get the wood exterior on station 2 inspected as it appears it needs a sanding and painting job.
5. Four
6. Calls. Due to some hardware and software issues that were only just resolved the final call report details for the year won't be available until the next board meeting.

Calls

<u>Incident</u>	<u>Units</u>	<u>Problem</u>	<u>City</u>	<u>Response Date</u>
BCFD171114-012915	3121, 3122, 3163, 4602, 4632, 4652, 4661, 5502, 5562, A11, AMRD, BES3, FM3, SL2	UNACCR-Unknown Injury Accident	FOURMILE U	11/14/2017 14:05
BCFD171115-012958	5404, A14, AMRC, GH3	EMSR-Medical Call	GOLDHILL	11/15/2017 19:36
BCFD171122-013169	3161, 4652, 4662, A13, AMRB, BES2, FM2	UNACCR-Unknown Injury Accident	FOURMILE U	11/22/2017 14:41
BCFD171124-013245	4662, A16, AMRA, FM2	EMSR-Medical Call	FOURMILE U	11/24/2017 22:33
BCFD171125-013256	2301, 4662, 5461, BR3, GH1, SS2	FIALRSR-Residential Fire Alarm	SUNSHINE U	11/25/2017 10:27
BCFD171129-013416	2301, 2352, 4501, 4502, 4532, 4564, 4566, 4602, 4662, A26, AMRB, BR2, SS2	FINONR-Fire Non Structure	SUNSHINE U	11/29/2017 22:16

BCFD171207-013647	2207, 2253, 2353, 2651, 2751, 4602, MV7	HAZFULR-Hazmat Full Team Resp	FOURMILE U	12/7/2017 10:52
BCFD171208-013685	2301, 4321, A8, AMRA, BM1, BR1, SS3	UNACCR-Unknown Injury Accident	BOULDER COUNTY	12/8/2017 13:36
BCFD171208-013698		FICONR-Controlled Burn	FOURMILE U	12/8/2017 17:13
BCFD171209-013722		FIINFR-Fire Information	GOLDHILL U	12/9/2017 9:14
BCFD171210-013763	4532, 4662, BCFDO1, FM4	FISMOR-Smoke Report	FOURMILE U	12/10/2017 10:17
BCFD171210-013788	2301, 4501, BM1, BR1, SS1	FIALRSR-Residential Fire Alarm	BOULDER COUNTY	12/10/2017 18:50
BCFD171211-013822	4602, 4662, 4664, A9, AMRB, FM4, GH3	EMSR-Medical Call	FOURMILE U	12/11/2017 15:44
BCFD171213-013884	2301, 4366, 4566, A8, AMRA, BM1, BR3, SS1	UNACCR-Unknown Injury Accident	BOULDER COUNTY	12/13/2017 17:33
BCFD171214-013926		AIACCR-Air Accident/Motorized	BOULDER COUNTY	12/14/2017 19:55
BCFD171215-013934	3165, 4603, 4662, A28, AMRB, BES3, FM3, SS3	INACCR-Injury or Rollover	FOURMILE U	12/15/2017 7:14
BCFD171217-013995	4661, A12, A3, AMRA, FM2	EMSR-Medical Call	FOURMILE U	12/17/2017 10:24
BCFD171221-014142	5564, A29, AMRB, BES1, FM2, SS2	INACCR-Injury or Rollover	FOURMILE U	12/21/2017 6:57
BCFD171221-014153		FICONR-Controlled Burn	BOULDER COUNTY	12/21/2017 9:57
BCFD171224-014253	4566, A25, AMRA, FM2	EMSR-Medical Call	FOURMILE U	12/24/2017 5:15
BCFD171224-014256		FICONR-Controlled Burn	BOULDER COUNTY	12/24/2017 7:21
BCFD171226-014332		FICONR-Controlled Burn	FOURMILE U	12/26/2017 10:45
BCFD171227-014370		FICONR-Controlled Burn	FOURMILE U	12/27/2017 9:17
BCFD171227-014374		FICONR-Controlled Burn	FOURMILE U	12/27/2017 11:05
BCFD171227-014377	FM1	FIASSR-Fire Assist	FOURMILE U	12/27/2017 11:49
BCFD171229-014437	5402, GH1	FIASSR-Fire Assist	GOLDHILL U	12/29/2017 6:12
BCFD171230-014498	2301, 4561, BR2, SS2	FIALRSR-Residential Fire Alarm	SUNSHINE U	12/30/2017 17:37
BCFD180107-000223	4602, 4661, 4662, A1, AMRD, FM2	EMSR-Medical Call	FOURMILE U	1/7/2018 9:35
BCFD180109-000262	4501, 4563	INACCR-Injury or Rollover	SUNSHINE U	1/9/2018 13:01