

**Minutes of the Regular Meeting of the Board of Directors of the
Sunshine Fire Protection District
May 8, 2018**

Call to Order

The meeting was held at Fire Station #1, 311 CR 83, Boulder, CO 80302.

The meeting was called to order at 7:37 PM and quorum was established.

Attendance

Board Members Present: Jean Gatza, Sam Mishkin, Alan Kirton, Jim Peacock

Board Members Absent: Gene Fischer

Others Present: Deputy Fire Chief Henry Ballard

Approval of Minutes

- Minutes from the April Board meeting were reviewed. Inaccuracies that were noted in last month's meeting were corrected in income and expenses.

MOTION: To approve Board Minutes as amended. Motion was seconded and carried unanimously.

Treasurer's Report

The Treasurer's Report was reviewed.

- Treasurer submitted application to First Internet Bank and S. Mishkin will follow up this week to deposit funding in 2, 12 month CDs to gain interest on reserves.
- Expenses were reviewed.
- CSD pool grant (matching grant for reimbursement of safety items) – could use this grant for new barrier hoods and reflective jackets for first responder could be funded through this source.

MOTION: To approve the treasurer's report was made, seconded, and carried unanimously.

Fire Chief's Report

- Chief recommends replacing 18 hoods. Henry will follow up on ordering if this is approved by the board.
- MOTION: Approve the purchase of 18 hoods. Motion seconded and approved unanimously.
- Additional items from the chief's report were discussed with no action taken.
- Board is anticipating the response from Ron Flax regarding the meeting about the fire code and more information from the chief.

Other Business

- A. Kirton raised the question about a proposal for retained earnings "emergency fund". S. Mishkin offered to raise the issue with the district's accounting firm to confirm amount and approach.

- Board will revisit capital replacement plan when Chief is in attendance.
- CWPP Whispering Pines Cistern Project – A. Kirton is working with the Sanders family to develop a design that works in their parking area. Have funding for 1 cistern on WP.
- Pressurized Hydrant CR 83 – A. Kirton reported that M. Schmitt is not comfortable with the hydrant being located on CR 83 based on the road width and line of sight. They will explore using the upper parking area adjacent to Station 1. Project is on hold.
- Slash pile grinding project – estimating eliminating 400 of the 600 piles for very effective price per pile. A. Kirton and Abby Silver will work to secure the site and complete agreements to remove the piles.
- Contract for spring and fall chipping events is secured. A. Silver secured a BOCO grant to cover part of the cost for chipping.
- Fuel break work is proceeding, contracting with the Fire Service to mark the boundary and the trees.

Adjourned at 8:16 PM

A handwritten signature in blue ink that reads "Jean Gatz". The signature is written in a cursive, flowing style.

Attest:

Jean Gatz, Secretary _____



Sunshine Fire Protection District
311 County Rd 83
Boulder, CO 80302
www.sunshine-fpd.org

Chief Report, Board Meeting 05/08/2018

1. New Barrier Hoods. We need a total of 18. This number is for active firefighters, firefighters that we already know are going through academy as well as a couple of extras (which we need). We will not be considering them a one use item like some departments, but will use them according to the manufacturers and NFPA's service life.
2. An invoice should arrive from Darley any day, for 4532's primer pump.
3. Two firefighters attended wildland academy, one has completed and the other will complete final class day in the fall.
4. Some firefighters expressed concern that our ten year old washing machine does not sufficiently remove residue from turnout/bunker gear. It has been confirmed that it in fact works as an extractor as desired, and no new extractor/washing machine is needed.
5. A meeting was held with Marshal Honeyman, Chief Webb, Chief Schmitt, Kathy Parker (BoCo lawyer), Jim Webster (Land Use) & Ron Flax. Ron Flax will provide a letter with his opinion on the subject of the fire code.

Calls

Incident	Units	Problem	Response Date
BCFD180410-003766	4532, 4562, 4564, 4652, 5404, 5461, A12, AMRD, GH3	EMSR- Medical Call	4/10/2018 13:17
BCFD180411-003792	4662	FIASSR-Fire Assist	4/11/2018 8:08
BCFD180412-003845	4601, 4602, 4661, 4662, FM1	FIODIR-Odor Inv Inside	4/12/2018 17:45
BCFD180413-003859		FIINFR-Fire Information	4/13/2018 9:04
BCFD180414-003892		FIINFR-Fire Information	4/14/2018 9:17
BCFD180415-003988		FICONR- Controlled Burn	4/15/2018 20:49
BCFD180416-004013	2301, 4566, A20, AMRC, BR2, SS1 4632,	EMSR- Medical Call	4/16/2018 18:29
BCFD180417-004045	4652, 4662, BCFDO2, FM2	FISMOR- Smoke Report	4/17/2018 13:56
BCFD180418-004139	4501, 4532, 4564, 4566, 5404, A2, GH2	UNACCR- Unknown Injury Accident	4/18/2018 19:06
BCFD180421-004268		FICONR- Controlled Burn	4/21/2018 12:48
BCFD180424-004394		FIASSR-Fire Assist	4/24/2018 1:15

BCFD180424-004417	2301, BM1, BR3, SS2	FIALRSR-Residential Fire Alarm	4/24/2018 13:21
BCFD180424-004427		FIINFR-Fire Information	4/24/2018 18:41
BCFD180428-004617		FICAMR-Illeg/Unattend Campfire	4/28/2018 19:06
BCFD180430-004698	4561, 4652, 5404, 5461, AMRA, FM1, GH1, SS1	EMSR-Medical Call	4/30/2018 8:19
BCFD180503-004848		FIASSR-Fire Assist	5/3/2018 13:02
BCFD180505-004951		FICONR-Controlled Burn	5/5/2018 14:01
BCFD180506-005003	4602, 4661, BCFDO3, FM3	FISMOR-Smoke Report	5/6/2018 16:40
BCFD180507-005032	4062, 4602, 4668, A4, AMRA, FM3	EMSR-Medical Call	5/7/2018 10:39