

## **Minutes of the Regular Meeting of the Board of Directors of the Sunshine Fire Protection District**

**January 14, 2020**

### Call to Order

The meeting was held at Fire Station #1, 311 CR 83, Boulder, CO 80302.

The meeting was called to order at 7:30 PM and quorum was established.

### Attendance

Board Members Present: Jean Gatza, Alan Kirton, Gene Fischer, Sam Mishkin, Jim Peacock

Others present: Chief Michael Schmitt, Deputy Chief Henry Ballard, Michael Johnson

### Approval of Minutes

- Minutes from the December Board meeting were reviewed and discussion followed from action items (St. 2 floor status and follow up).

MOTION: To approve the Board Minutes. Motion was seconded and carried unanimously.

### Treasurer's Report

- Treasurer's reports for December were reviewed, outlining expenses and clarifying credits.
- Board discussed when the First Internet CDs come due, viability of re-investing some of the savings again in various options depending on the need to have a down payment for a truck.
  - Question about how much we want to keep available for projects: average annual expenses; when the Flatirons Bank CDs come due; Recommended putting \$150K back in a 6 mo. CD, keeping the rest as cash or savings account.
- Budget was filed with the county.

MOTION: to approve the December Treasurer's Reports was seconded and carried unanimously.

### Chief's Report

- Station 1 and 2 septic tanks will be scheduled for cleaning.
- New firefighter IDs were distributed. They are recognized by law enforcement.
- Door Codes will be changed next month.

### Other Business

- A. Kirton sent notice about the Arroyo Chico transfer; petition for exclusion. This will be addressed at the next meeting. Alan will arrange appropriate notification.
- Apparatus Replacement
  - There are many advantages to replacing 4502 now as opposed to waiting, including purchasing power. When it is time to replace 4501 in 2028 EOL the financial picture may be different to move to a 3 truck fleet.
  - Capital Reserve history – shows difficulty in making projections. Tax revenue increased by 33%

- If we make any other purchase now than a Type 1, it forces a type 1 replacement when 4501 is EOL in approx. 8 years or more.
- Downside of buying a Type 1 now: preferred to have a second pumper for structure fires. It is a luxury to have a 2<sup>nd</sup> engine like 4501 but otherwise we need to wait for another district to help at a structure fire. In +- 8 years (4501 EOL), the board/district will evaluate if we should be a 3 apparatus dept. or not. Approach is more conservative – have type 1 engine regardless of what happens with 4501. If district is not in a position to buy another type 1 at 4501 EOL we would still have essential Type 1 capability.
- Discussed option of replacing 4502 now with a Type 3 instead of a Type 1. Example from recent Boulder Rural purchase: wildland engine (\$378K) - no CAFS and similar size to type 1, less storage space. Concerns raised about having another type 1 does not provide more flexibility for the district for the majority of the types of calls (EMS) and having 2 similar engines for the 8 years before 4501 EOL.
- Board members offered views about replacement- majority in favor of moving ahead with replacement in near term as type 1.
- Communication needed about recommended approach for purchase of a new engine.
- Request more information about when we might get a new truck from the state forestry dept.
- Process: once we have settled on a recommendation we need to develop written rationale, reverify financials, create an rfp (take Boulder Rural's document as a start), follow steps in procurement policy.
- A. Kirton will take on creating RFP if apparatus committee will act as review.
- J. Gatza will draft information to the community for distribution and discussion at the next board meeting. Apparatus discussion on the agenda at 8:00 at next meeting.

Adjourned at 9:28 p.m.

Attest:

Jean Gatza, Secretary

A handwritten signature in blue ink that reads "Jean Gatza". The signature is written in a cursive, flowing style.



Sunshine Fire Protection District  
311 County Rd 83  
Boulder, CO 80302  
[www.sunshine-fpd.org](http://www.sunshine-fpd.org)

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### Chief Report, Board Meeting 01/14/2020

1. Station 2 concrete issues. We are in the process of finding licensed divers to inspect the concrete from underneath. Am expected to receive a quote this week.
2. Station 1 & 2 septic cleaning. ACME is informed and we will be put on their schedule soon.
3. New Firefighter ID's were distributed. Cost is now \$2.50 per ID, though Mountain View insisted on not charging us.
4. Stations will receive new door codes next month. This will be announced by email.

## Calls

<u><a href="#">Incident</a></u>	<u>Units</u>	<u>Problem</u>	<u>Address</u>	<u>Response Date</u>
<a href="#">BCFD191211-014158</a>	A16, AMRA, FM2, SS2	EMSR- Medical Call		12/11/2019 18:20
<a href="#">BCFD191212-014175</a>	4162, 5402, 5461, GH1	FIODIR-Odor Inv Inside		12/12/2019 9:42
<a href="#">BCFD191214-014241</a>	4566, 4602, 4661, 4561, A1, A9, AMRC, FM2, SS3,	EMSR- Medical Call		12/14/2019 13:17
<a href="#">BCFD191216-014285</a>		FICONR- Controlled Burn	3940 Sunshine Canyon Dr	12/16/2019 9:10
<a href="#">BCFD191218-014347</a>		FICONR- Controlled Burn	3940 Sunshine Canyon Dr	12/18/2019 10:25
<a href="#">BCFD191219-014383</a>		FICONR- Controlled Burn	3940 Sunshine Canyon Dr	12/19/2019 9:37

<a href="#">BCFD191220-014415</a>		FICONR- Controlled Burn	3940 Sunshine Canyon Dr	12/20/2019 9:13
<a href="#">BCFD191221-014466</a>		FISMOR- Smoke Report		12/21/2019 16:01
<a href="#">BCFD191223-014523</a>	2301, 3124, 4532, 4561, 4562, 4652, 4654, 4662, A8, AMRD, BES1, BR3, FM2, GH2, SS2	INACCR- Injury or Rollover		12/23/2019 13:33
<a href="#">BCFD200102-000043</a>	1910, 1960, 2301, 2361, 4321, 4322, 4361, 4364, 4532, 4652, A6, BM1, BR1, EMSV1, SS1	RETECR- Rescue No Amb Access		1/2/2020 11:26