

**Minutes of the Regular Meeting of the Board of Directors of the
Sunshine Fire Protection District**

April 14, 2020

Call to Order

The meeting was held via conference call due to COVID-19 Pandemic.

The meeting was called to order at 7:33 PM and quorum was established.

Attendance

Board Members Present: Alan Kirton, Jim Peacock, Sam Mishkin, Jean Gatzka, Gene Fischer

Board Members Absent: none

Others Present: Chief Michael Schmitt, Deputy Chief Henry Ballard, Dan Fischer, Dick Smith

Approval of Minutes

- Minutes from the March Board meeting were reviewed.

MOTION: To approve Board March Minutes for both the regular meeting and special meeting to pass the resolution establishing electronic board meeting policy during COVID-19 Pandemic was seconded and carried unanimously.

Treasurer's Report

- Treasurer's report was reviewed. Amendments for corrections to journal entries were identified.

MOTION: To approve Treasure's Report with suggested corrections. Motion was seconded and carried unanimously.

Group discussed transition for out-going board members next month and getting new board members access to google drive.

Fire Chief's Report

- COVID-19 update: SFPD is prepared. Seeking testing for antibodies to determine if firefighters have already had the virus. PPE is starting to become available. Coordination between Boulder County and departments is active, on-going.
- Wildland season preparation is active. Fire restrictions are in effect. Mutual aid may be limited from smaller depts.
- Online testing for refresher is being allowed.
- Maintenance services of trucks and equipment is being done in-house right now.

Other Business

1. The court orders to exclude 639 Arroyo Chico and 1195 Arroyo Chico were filed on March 29th. The two properties are officially no longer within SFPD.
2. Four Mile FPD approved Jeff Richey's petition to exclude 5405 Sunshine Canyon from Four Mile FPD in their March board meeting. They will proceed with filing the court order for exclusion once Jeff submits and we approve the petition for inclusion to Sunshine FPD. A. Kirton sent Jeff the template for the petition for inclusion but haven't received the signed copy back yet.
3. Work has started on the project to install a fire cistern at 1462 CR 83. We received a new quote from Darco for a 20k gallon cistern and have been working with Eric Bader and John Hoffman on cistern location and access. We have preliminary agreement with John (acting as the Lin's representative on this). Plan is to mark out location and get final approval and easement from the Lins. Will also start working with the county to get the Limited Impact Special Use Permit in process.
4. Work on the RFP for the 4502 replacement is proceeding.
5. Discussion of potential financial impacts to tax revenues.

Adjourned at 8:03 PM

Attest:



Jean Gatzka, Board Secretary



Sunshine Fire Protection District
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Chief Report, Board Meeting 04/14/2020

- 1. Covid-19/Coronavirus.** Awaiting Colorado surge which is expected between now and the next board meeting. SFPD is as prepared as can be at this point. One Firefighter was symptomatic so far, tested and after six days results came back as negative. Currently trying to get either the CDC or State authorities to provide a antibody test as we have firefighters who may have already had COVID-19. We have daily meetings and coordination with other departments in the area to ensure we have a consistent level of service even when firefighters are expected to become either symptomatic or have to stay home for family reasons.

PPE is starting to become available and we will continue to purchase items as needed only. A great deal of coordination between the County and the FD's has developed out of it and will likely be beneficial in the future.

Quartering for first responders will be available should they need to isolate. This may be one of the local hotels.

15 deaths in Boulder County as of noon today.
- 2. Wildland season preparation is active,** and steps are taken by both SO and local departments to have the best possible response. Problem will be when a fire happens during the surge, and some of the smaller departments will likely not be able to provide much mutual aid. So an additional effort is needed to make sure that any escalating incident goes as smooth as possible with what resources are available.

Fire restrictions are in effect, however they don't affect SFPD as it does not apply to private property, which SFPD mostly consists of.
- 3. Wildland Refresher and pack test.** Usually we have a mandatory one day class as our refresher. NWCG has not allowed any online refresher classes until now. Because of the COVID-19 situation they had to change their stance and eventually permitted online classes. They are now available and our firefighters will go through them from home.

We still have to meet for our pack test but do that with sufficient spacing between each other and not in large groups.
- 4. To save money,** to not use firefighters time at the moment and because shops aren't easily available SFPD will be performing its own maintenance services of trucks and equipment. Sam may have seen higher than normal charges as a result, this will be offset by the savings of doing it in house.

Calls

Incident	Units	Problem	Response Date
BCFD200310-002446	4532, 4563, 4566, 4602, 4661, FM2, SS1	FIODIR-Odor Inv Inside	3/10/2020 7:50
BCFD200311-002502	4123, 4161, 4652, 5404, 5652, A17, AMRD, GH3, LH1	INACCR-Injury or Rollover	3/11/2020 15:03
BCFD200312-002546	4561, 4563, 4566, 4603, 4661, 4665, A15, AMRB, BES3, FM2, SS1	EMSR-Medical Call	3/12/2020 18:25
BCFD200314-002628		FICONR-Controlled Burn	3/14/2020 18:32
BCFD200314-002631	4561, 4566, 4661, 4662, A25, AMRD, FM3, SS1	EMSR-Medical Call	3/14/2020 19:24
BCFD200315-002657		FICONR-Controlled Burn	3/15/2020 11:54
BCFD200317-002775		RETECR-Rescue No Amb Access	3/17/2020 18:41
BCFD200319-002852		FICONR-Controlled Burn	3/19/2020 10:40
BCFD200320-002898		FICONR-Controlled Burn	3/20/2020 7:15
BCFD200320-002932		FIINFR-Fire Information	3/20/2020 14:26
BCFD200321-002950		FICONR-Controlled Burn	3/21/2020 8:01

<u>BCFD200321-002961</u>		FICONR- Controlled Burn	3/21/2020 11:11
<u>BCFD200322-003015</u>		FICONR- Controlled Burn	3/22/2020 15:53
<u>BCFD200322-003018</u>	3121, 3122, 3128, 3151, 3161, 3165, 3168, 4532, 4566, 4602, 4603, 4661, 4662, A10, A18, A400, AMRA, BES2, EMSV2, FM2, SS1	REWATR- Water Rescue	3/22/2020 17:04
<u>BCFD200324-003064</u>	AMRA, FM3, SS3	EMSR- Medical Call	3/24/2020 7:53
<u>BCFD200324-003099</u>		EMSR- Medical Call	3/24/2020 23:00
<u>BCFD200325-003118</u>	4532, 4562, 4652, 5404, 5461, A23, AMRD, GH2	EMSR- Medical Call	3/25/2020 16:06
<u>BCFD200326-003151</u>	4562, 4652, 4662, 5433, 5461, A14, AMRB, FM4, GH1	EMSR- Medical Call	3/26/2020 9:47
<u>BCFD200329-003278</u>	4062, 4566, 4603, 4661, A17, AMRA, FM2, SS1	INACCR- Injury or Rollover	3/29/2020 16:46
<u>BCFD200404-003527</u>		FICAMR- Illeg/Unattend Campfire	4/4/2020 19:05
<u>BCFD200409-003750</u>	2301, 4532, 4561, 4562, FM1, SS3, City of Boulder	FIODIR-Odor Inv Inside	4/9/2020 22:46
<u>BCFD200411-003811</u>	4563, 5461, BCFDO3, GH1	FISMOR- Smoke Report	4/11/2020 10:07

<u>BCFD200411-003835</u>	4662, 4663, FM1, SS1	FICAMR- Illeg/Unattend Campfire	4/11/2020 14:38
<u>BCFD200412-003854</u>	4661, 4662, A1, AMRA, FM2, SS3	EMSR- Medical Call	4/12/2020 5:51
<u>BCFD200414-003937</u>		FICONR- Controlled Burn	4/14/2020 12:19