

**Minutes of the Regular Meeting of the Board of Directors of the
Sunshine Fire Protection District**

May 12, 2020

Call to Order

The meeting was held via conference call due to COVID-19 Pandemic.

The meeting was called to order at 7:33 PM and quorum was established.

Attendance

Board Members Present: Alan Kirton, Jim Peacock, Sam Mishkin, Jean Gatza, Dick Smith, Cathy Shoenfeld, Dan Fischer

Board Members Absent: Gene Fischer

Others Present: Chief Michael Schmitt

Approval of Minutes

- Minutes from the April Board meeting were reviewed.
MOTION: To approve Board April Minutes for both the regular meeting and special meeting to pass the resolution establishing electronic board meeting policy during COVID-19 Pandemic was seconded and carried unanimously.

Treasurer's Report

- Treasurer's report was reviewed. S. Mishkin provided an overview of the financial reports and budget that are shared and discussed at monthly board meetings.
- A. Kirton noted the need to change contact information with State offices and upgrades of quickbooks.

MOTION: To approve Treasurer's Report with suggested corrections. Motion was seconded and carried unanimously.

Group discussed transition for out-going board members next month and getting new board members access to google drive.

Fire Chief's Report

- COVID-19 update: SFPD is prepared. Surge is expected.
- Responders have done wildland refresher testing. Pack tests have been completed.
- New Truck RFP is moving along, updated proposals are expected. Procurement policy was discussed.
- District is at Level 1 Fire Restrictions.

- There have been complaints regarding cars blocking access/egress gates at the Sunshine Saddle. Signage is needed in 'no parking' areas. Chief will follow up with the county about signage.

Other Business

1. New board members Cathy Shoenfeld, Dan Fischer, and Dick Smith affirmed their oaths of office. A. Kirton will provide proof of surety bonds with Dept. of Local Affairs.
2. MOTION: To appoint Dan Fischer as Treasurer, seconded and passed unanimously.
3. Discussion of cistern at 1462 CR 83: verbal approval from property owners, easement documentation, review and approval with Boulder County is underway. Permitting is likely to take several months.
4. Thanks and appreciate for out-going board members Jim Peacock, Sam Mishkin, and Gene Fischer were heartfully expressed.

Adjourned at 8:43 PM

Attest:



Jean Gatz, Board Secretary



Sunshine Fire Protection District
311 County Rd 83
Boulder, CO 80302
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Chief Report, Board Meeting 05/12/2020

1. **Covid-19/Coronavirus.** Awaiting Colorado surge as more retail stores are opening up again. A surge is expected but it is not predicted that it will overwhelm the State's healthcare system.
Boulder EOC
2. **Most responders have done their wildland refresher and pack test.**
3. **New Truck RFP.** Will be receiving an updated proposal from Rosenbauer so far. KME and BME are still expected to provide one as well before June 12.
4. **We are still at Level 1 Fire Restrictions.**
5. **There have been complaints that the Sunshine saddle has an excessive amount of traffic and parked cars (hikers avoiding public trails), blocking the emergency access/egress. We are trying to keep getting information from residents whenever it happens and will try to get some "no parking" signs installed by the County. However, it is more likely that they will tell us that it is our responsibility.**

Calls

Incident	Units	Problem	Response Date
BCFD200414-003935		FICONR-Controlled Burn	4/14/2020 9:38
BCFD200414-003937		FICONR-Controlled Burn	4/14/2020 12:19
BCFD200416-004005		FICONR-Controlled Burn	4/16/2020 12:01

<u>BCFD200418-004070</u>		FICONR- Controlled Burn	4/18/2020 8:02
<u>BCFD200419-004102</u>	4566, 4561, 4601, 4661, 4662, A12, AMRB, FM1, SS1	EMSR- Medical Call	4/19/2020 8:52
<u>BCFD200422-004222</u>	5534	FICAMR- Illeg/Unattend Campfire	4/22/2020 18:12
<u>BCFD200501-004592</u>	5461, GH2	FICAMR- Illeg/Unattend Campfire	5/1/2020 20:36
<u>BCFD200504-004706</u>	4603, 4662, A30, AMRA, FM2, SS1	EMSR- Medical Call	5/4/2020 22:22
<u>BCFD200508-004812</u>		FICAMR- Illeg/Unattend Campfire	5/8/2020 19:25
<u>BCFD200508-004814</u>		FICAMR- Illeg/Unattend Campfire	5/8/2020 20:34
<u>BCFD200509-004825</u>	2301, 4366, 4563, 4566, A28, AMRA, BM1, BR1, SS2	EMSR- Medical Call	5/9/2020 5:24
<u>BCFD200509-004828</u>		FICONR- Controlled Burn	5/9/2020 11:53