

**Minutes of the Regular Meeting of the Board of Directors of the  
Sunshine Fire Protection District**

**Sept. 8, 2020**

Call to Order

The meeting was held at Fire Station #1.

The meeting was called to order at 7:38 PM and quorum was established.

Attendance

Board Members Present: Alan Kirton, Jean Gatzka, Dan Fischer, Cathy Shoenfeld (by phone)

Board Members Absent: Dick Smith

Others Present: Deputy Chief Henry Ballard

Approval of Minutes

- Minutes from the August Board meeting were reviewed.

MOTION: To approve August Board Meeting Minutes was seconded and carried unanimously.

Treasurer's Report

- Treasurer's report was reviewed. D. Fischer provided an overview of the financial reports, and budget key items.
- Key transactions were for pass through funding for E. Bader, attorney, McGuckin Hardware
- Response to Community Fest/Go Fund Me has been great. Thanks to Jen, Linda, Steve and others who worked to get it set up and notified.

MOTION: To approve Treasurer's Report. Motion was seconded and carried unanimously.

Fire Chief's Report – Review of report

- New firefighters. Questions about insurance for new fire fighters, D. Fischer and A. Kirton will follow up with S. Mishkin.
- New pager testing underway.
- Access to CR85 and new development has been contentious. Discussions underway with Fourmile and Boulder County.

Other Business (see attached)

- Board reviewed Petition for Inclusion from Richey/Calvin property at 5405 SCD. Documents were discussed and signed.

MOTION to approve the Petition for Inclusion to include Richey/Calvin property at 5404 SCD in the Sunshine Fire Protection District was seconded and carried unanimously.

- Contract with Rosenbauer for the engine replacement was signed. Meeting and documentation of the contract is proceeding.
- Community Fire Cistern at 1462 CR83. On BOCC agenda for 10/20/2020 review and approval but might be waived. Next step is RFP, quotes. Due to delay and weather, installation may not happen this winter.
- De-Gallagher Ballot Issue
  - Dan is working on the TABOR notices.
  - Public notification: article posted on website; e-mail to community prior to Oct. Board meeting.
- Thankful to the community for the great support. We should consider keeping the fund-raising and community gathering separate in the future.

Adjourned at 8:35 PM

**Attest:**

  
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Jean Gatz, Board Secretary

## **Board Meeting September 8<sup>th</sup>, 2020**

In person meeting at Station 1

### **Agenda**

#### **Review/Approve Minutes from July Meeting**

#### **Review/Approve Treasurer's Report**

#### **Review Chief's Report**

#### **Other Business**

1. Review and make determination on the Petition for Inclusion from Jeff Richey and Sandy Calvin for their property at 5405 SCD.
  - A publication was put into the Daily Camera to announce the public meeting to consider the petition on 9/8/2020, which is our regularly scheduled meeting date.
  - If the board makes the determination to approve the Petition for Inclusion then the board will need to pass a resolution to include the property and a certified order to include the property. Both documents are attached.
2. The contract with Rosenbauer for the 4502 replacement engine was signed on 8/19/2020. The Apparatus Committee had a pre-construction conference with the distributor, MaxFire, and Rosenbauer on 8/27/2020.
3. Community Fire Cistern at 1462 CR 83 updates:
  - The public meeting with the Boulder County Commissioners to review the Limited Impact Special Use Review application has been set for 10/20/2020. There is a chance that the meeting will be waived.
  - Next step in the process is to write a RFP and get quotes for the installation.
4. De-Gallagher Ballot Issue
  - Dan Fischer filed the certified ballot content with Boulder County Elections on 8/22/2020.
  - Alan Kirton, Dan Fischer and Jean Gatza collaborated on an article to be included in the SFPD Fall Newsletter discussion the ballot issue. The intent was to provide a balanced, factual statement that explained the ballot language and provide examples of how it would affect resident's property taxes. The newsletter will be published on or about 9/15.
  - Remaining major election calendar items include:
    - 9/19 - For TABOR elections, deadline for acceptance of TABOR Notice comments
    - 9/21 - For TABOR elections, deliver TABOR Notice to County Clerk & Recorder
    - 10/9 - Last day for board to withdraw ballot issues or questions
  - Next deadline is the drafting of the Tabor Notice.
    - First pass of the financial calculations have been made. We still need to make sure that we are handling the capital reserve fund contributions and capital purchases correctly.
    - We need to craft a "For" statement. The "For" statement can be written by board members but it cannot be done using any district resources.
    - The Tabor Notice also has a space for an "Against" statement. That would presumably be written by someone in the community that was against the ballot initiative but it implies that we have notified the community of the pending election.
  - We need to think about what we want to do in regards to additional community outreach.
5. Other Business Items?



Sunshine Fire Protection District  
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[www.sunshine-fpd.org](http://www.sunshine-fpd.org)

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### Chief Report, Board Meeting 09/08/2020

1. **New firefighters:** David Begleiter, John Newton and Samantha Lansky as junior firefighter have joined the department. Both David and John have gone through the hiring process (interview, background check & integrity interview).
2. **We are currently testing new pagers.** A pager is available that can provide notification through both the analog (voice) and digital dispatch system. Currently we have to carry two pagers at all times as sometimes tones are within 1 minute of each other (that extra minute is valuable when getting up in the middle of the night). We took it upon us to figure out for other agencies in the County to find something more efficient and are testing these pagers after consulting with the manufacturer (Swissphone) on how to incorporate both systems (dispatch is quirky). Having a two in one system will save approximately \$200 per firefighter that currently carries two pagers. Testing period is 1 month and once completed will be providing results to County agencies for their consideration. As of now these pagers are far better than what we have been using.
3. **CR 85.** We have been discussing access to CR 85 with the County as the County continues to permit construction, particularly at the bottom of the road towards Salina. We have informed the County that we are not in support of any more development until the County updates the road to its own multi model standard, as we are not able to provide continuous service there. The County seems to be under the impression that response is ultimately the department's responsibility. I have asked Chief Gibson to get a legal opinion through Fourmile's attorney and authorized \$1200 for a legal opinion (splitting \$2400 with Fourmile). The reason being is that the County was in our meeting with two attorneys covering only the County's legal exposure, and I realized that we needed to do the same.

# Calls

<a href="#">Incident</a>	<a href="#">Units</a>	<a href="#">Problem</a>	<a href="#">Response Date</a>
<a href="#">BCFD200813-008826</a>		FICAMR- Illeg/Unattend Campfire	8/13/2020 19:22
<a href="#">BCFD200815-008906</a>	4501, 4561, 4566, 4601, 4661, FM1, SS2	FIODIR-Odor Inv Inside	8/15/2020 18:50
<a href="#">BCFD200815-008908</a>	5538	FICAMR- Illeg/Unattend Campfire	8/15/2020 19:12
<a href="#">BCFD200816-008936</a>	4561, 4566, GH3, SS2	FICAMR- Illeg/Unattend Campfire	8/16/2020 10:13
<a href="#">BCFD200817-008976</a>	4561, 4603, 4654, A12, AMRC, FM2, SS1	INACCR-Injury or Rollover	8/17/2020 14:46
<a href="#">BCFD200818-009005</a>	4566, 4602, FM2, SS3	FIODOR-Odor Inv Outside	8/18/2020 12:26
<a href="#">BCFD200818-009007</a>	4532, 4566, 4602, A17, AMRA, FM2, SS3	EMSR-Medical Call	8/18/2020 12:59
<a href="#">BCFD200821-009092</a>	4565	FIASSR-Fire Assist	8/21/2020 9:53
<a href="#">BCFD200822-009159</a>		FIINFR-Fire Information	8/22/2020 18:44
<a href="#">BCFD200827-009318</a>	2301, 3161, 4566, 4632, 4661, 6531, BES2, FM2, SS2	FIWILR- Wildland/Grass Fire	8/27/2020 17:01
<a href="#">BCFD200827-009324</a>	2301, 3124, 3161, 4331, 4361, 4532, 4561, 4563, 4565, 4566, 4632, 6531, BES3, BM1, FM2, GH3, SS3	FIWILR- Wildland/Grass Fire	8/27/2020 19:13

<a href="#">BCFD200828-009337</a>	2301, 2360, 2401, 2760, BR2	FIODIR-Odor Inv Inside	8/28/2020 8:26
<a href="#">BCFD200829-009378</a>	4566, 4661, 4662, 4664, A2, AMRD, FM2, SS1	EMSR-Medical Call	8/29/2020 14:56
<a href="#">BCFD200902-009499</a>	2301, 2321, 4561, 4566, 4662, BM1, BR3, SS2	UNACCR-Unknown Injury Accident	9/2/2020 21:12
<a href="#">BCFD200904-009563</a>	4566, 5463, A20, AMRB, GH3, SS1	UNACCR-Unknown Injury Accident	9/4/2020 18:11
<a href="#">BCFD200905-009599</a>	4566, 4602, 4661, 4662, 5161, 5531, A8, FM2, SS2	EMSR-Medical Call	9/5/2020 16:17
<a href="#">BCFD200905-009607</a>	4566, 4603, 4661, 4662, FM2, SS3	FINONR-Fire Non Structure	9/5/2020 20:57