

**Minutes of the Regular Meeting of the Board of Directors of the
Sunshine Fire Protection District**

Oct. 13, 2020

Call to Order

The meeting was held at Fire Station #1.

The meeting was called to order at 7:34 PM and quorum was established.

Attendance

Board Members Present: Alan Kirton, Jean Gatzka, Dan Fischer, Dick Smith

Board Members Absent: Cathy Shoenfeld

Others Present:

Approval of Minutes

- Minutes from the September Board meeting were reviewed.

MOTION: To approve September Board Meeting Minutes was seconded and carried unanimously.

Treasurer's Report

- Treasurer's report was reviewed. D. Fischer provided an overview of the financial reports, and budget key items.
- Key transactions were for pass through funding for fire-fighting.

MOTION: To approve Treasurer's Report. Motion was seconded and carried unanimously.

Fire Chief's Report – Review of report

- There are several new firefighters. Chief recommends and board agrees that it would be nice to invite new firefighters to come to a board meeting for an opportunity to meet board members and be thanked for their efforts.
- Update on near-term upcoming equipment purchases for new firefighters, plus one new junior firefighter. It is likely that some or most of the funds generated during the wildland dispatch at the Cameron Peak fire (just under \$15k) will be used for gear, new pagers and radios.
- Update on intent for future Wildland dispatch to send out an engine and team next year for training.

Other Business (see attached)

- Update on documents related to the inclusion of the property owned by Jeff Richey and Sandy Calvin at 5404 SCD.

- Update on progress for Community Fire Cistern at 1462 CR 83. This is progressing slowly through the county review process.
- Update on De-Gallagher Ballot Issue – messaging and potential General Election costs.
- Discussion of payroll issue for how to handle payment and insurance. Issue is that fire-fighters are volunteers for our district but if paid by being reimbursed by the state for work on other fires, they become subcontractors. We need to determine liability, workers compensation and other issues around insurance for fire-fighters who don't have their own insurance. Discussion points included:
 - Checking to determine how other similar districts handle payroll and insurance.
 - Need to protect the district and ensure fire-fighters are treated fairly.

Board supports finding out more from an attorney or other source for legal and financial advice. D. Fischer and A. Kirton will do more research.

MOTION: to authorize pre-payment for recent work to district fire-fighters for the full amount that would be reimbursed through the state. Should there need to be withholding in the future, repayment back to the district could occur at a later time.

Motion seconded and carried unanimously.

- Board discussed information from the Fire Marshal in the last newsletter about response time factors. Suggestion and discussion about providing information education to district members about fire extinguishers – checking, how-to use, etc. Perhaps CPR for non-fire-fighters. It would be good to provide more information residents to be able to safely protect themselves (e.g. youtube links.) D. Fischer will research.

Adjourned at 8:40 PM

Attest:



Jean Gatz, Board Secretary

Board Meeting October 13th, 2020

In person meeting at Station 1

Agenda

Review/Approve Minutes from July Meeting

Review/Approve Treasurer's Report

Review Chief's Report

Other Business

1. Documents related to the inclusion of the property owned by Jeff Richey and Sandy Calvin at 5405 SCD have been sent to the lawyer so they can be used to file for the court order to include the property into the district.
2. Community Fire Cistern at 1462 CR 83 updates:
 - a. The public meeting with the Boulder County Commissioners to review the Limited Impact Special Use Review application set for 10/20/2020 has been waived.
 - b. The Limited Impact Special Use Review final date for comments was 10/08/2020. Hopefully sometime in the near future we will have approval. For those that care, this process started with a pre-application meeting with the county on May 11, 2020. So at this point we are 5 months into the process.
 - c. Based on input from the Building Safety & Inspection Services we will be required to submit for a building permit and a grading permit. We will also be required to have a professional engineer observe the grading and submit a stamped report stating that the work has been completed in substantial conformance with the approved engineered plans.
 - d. Not to whine, but the Boulder County seems to be doing everything in its power to ensure that we don't do this project.
3. De-Gallagher Ballot Issue
 - a. I have put a modified version of the election notice that was included in the newsletter on the web site under special announcements. The link is <http://www.sunshine-fpd.org/About/Special/SUNSHINE%20FIRE%20PROTECTION%20DISTRICT%20BALLOT%20ISSUE%206A.pdf>
 - b. I believe the plan was to send out a community notice in early/mid-October.
 - c. We have received an estimate of \$3,760 from Boulder County for SFPD's share of the BOCO General Election.
4. We need to figure out what we're going to do regarding a payroll solution. We had 3 firefighters on the Cameron Peak Fire and we need to make sure we can pay them.
 - a. Review the document sent out that looked at the issues regarding whether firefighters should be considered employees or subcontractors when deployed.
 - b. There is a desire from firefighters to be paid early, before payroll processing has been completed. This was done in the past and we should probably establish some ground rules around how this is done and what percentage of the total compensation is paid out early.
5. Other new business?

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Sunshine Fire Protection District
311 County Rd 83
Boulder, CO 80302
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Chief Report, Board Meeting 10/13/2020

1. **New firefighters:** J Hill has gone through the interview, background check and integrity interview process. We have three more firefighters going through the process this week. I would like to know if the board would like to be part of the process. As in, the firefighter gets hired, and then comes to a board meeting to introduce themselves/swear an oath etc.
2. Since we have eight new firefighters, plus one new junior firefighter, we are going to make a number of purchases for gear and equipment. We don't know the exact number at this point, but it is likely that some or most of the funds generated during the wildland dispatch at the Cameron Peak fire (just under \$15k) will be used for gear, new pagers and radios.
3. **Wildland dispatch.** With the new firefighters we have a deeper bench, and several have indicated that they are interested in going out next year on dispatch. Currently, with the help from firefighters from other districts as well, we believe we can send out an engine next year for 4-8 weeks. We want to establish that program as an annual opportunity for our firefighters primarily as a training, and then for revenue to support our mission and enable us to purchase gear and equipment as well as support the budget as the secondary reason.

Calls

Incident	Units	Problem	Response Date
BCFD200908-009689	2301, BR1	FIALRSR-Residential Fire Alarm	9/8/2020 12:07
BCFD200909-009734	2301, 4566, BM1, BR2, SS1	FICAMR-Illeg/Unattend Campfire	9/9/2020 7:04
BCFD200911-009815	GH3	FICAMR-Illeg/Unattend Campfire	9/11/2020 19:47
BCFD200913-009880	4566, 4602, 4662, A5, FM2	EMSR-Medical Call	9/13/2020 13:18
BCFD200916-009956	2301, 4532, 4561, 4566, A30, AMRA, BM1, BR1, SS1	EMSR-Medical Call	9/16/2020 2:59
BCFD200918-010069	2301, 4561, 4566, BCFDO3, BM1, BR1	FISMOR-Smoke Report	9/18/2020 20:08
BCFD200919-010106		EMSR-Medical Call	9/19/2020 22:07
BCFD200920-010139	4661, A30, AMRB, FM3, SS1	EMSR-Medical Call	9/20/2020 21:46
BCFD200922-010179		FIINFR-Fire Information	9/22/2020 9:04
BCFD200923-010207		FIINFR-Fire Information	9/23/2020 6:35
BCFD200924-010248		FIINFR-Fire Information	9/24/2020 6:30
BCFD200925-010288		FIINFR-Fire Information	9/25/2020 6:36
BCFD200925-010291	4566, 4632, 4654, 4661, 5404, 5423, A6	EMSR-Medical Call	9/25/2020 10:32

BCFD200926-010335	4566, 4661, A8	EMSR-Medical Call	9/26/2020 15:04
BCFD200928-010387	4566, 4632, 4661, 6531, BCFDO1, FM2, SS3	FISMOR-Smoke Report	9/28/2020 14:16
BCFD201003-010554		FICAMR-Illeg/Unattend Campfire	10/3/2020 19:47
BCFD201005-010604	4654, 5404, A7, AMRD, GH1, GH2	EMSR-Medical Call	10/5/2020 12:34
BCFD201008-010698	4566, 4632, 4662, 4665, A9, AMRA, FM3, SS3	EMSR-Medical Call	10/8/2020 16:09
BCFD201009-010713	2301, A24, BM1, BR1, SS2	EMSR-Medical Call	10/9/2020 3:27
BCFD201009-010727	4561, 4566, 5561, 6532, FM2, GH3, SL1, SS2	FISMOR-Smoke Report	10/9/2020 14:01
BCFD201009-010734	4566, 4632, 5404, 5423, 5464, A23, AMRD, GH3	EMSR-Medical Call	10/9/2020 16:06
BCFD201010-010757	4162, GH3	FIASSR-Fire Assist	10/10/2020 11:38
BCFD201010-010775		FICAMR-Illeg/Unattend Campfire	10/10/2020 19:30
BCFD201010-010779	4566, 4603, 4661, A24, FM2, SS2	EMSR-Medical Call	10/10/2020 22:57
BCFD201011-010792	5462	FIASSR-Fire Assist	10/11/2020 11:53