

**Minutes of the Regular Meeting of the Board of Directors of the
Sunshine Fire Protection District
June 14, 2022**

Call to Order

The meeting was held

The meeting was called to order at 7:35 PM and a quorum was established.

Attendance

Board Members Present: Jean Gatza, Dan Fischer, Dick Smith, John Bauer

Board Members Absent: Cathy Shoenfeld

Others Present: Chief Michael Schmitt

Approval of Minutes

- Minutes from the May Board meeting were reviewed.

MOTION: To approve Board Minutes as amended. Motion was seconded and carried unanimously.

Treasurer's Report

- Treasurer's report was reviewed.

Discussion included:

- Board reviewed the checks, credit card charges, profit & loss budget vs actual and balance sheet.
- Key expenses: new electric lines for 4505 were installed in station 2. Insurance started for 4505.
- Total % budget expense greatly exceeds income due to purchase of the new truck.
- Discussion regarding total annual budget vs episodic expenses. How to take those into account when looking at partial year. Perhaps add a notes column to the profit and loss report. Suggestion to look at annual budget fractions more closely on a quarterly basis.
- Discussion regarding water supply improvement fund and how it relates to the CWPP reserves. The hydrant project will be funded by a combination of water supply improvement fund and the CWPP reserves.
- Budget plans for next year needs some scrutiny, e.g., subscriptions and grounds and building maintenance.
- Follow up exploring equity funds for the board at near the end of the fiscal year.

MOTION: to approve the treasurer's report was made, seconded and carried unanimously.

Fire Chief's Report – see attached

- Decided to forgo an intercom system in 4505 to make funding available for other equipment purchases for truck.
- Vendor for new hoses for new truck indicates they may not be here until Sept or Oct. Expenses for the hose will be when they are delivered.

- Suggests that we could benefit from having someone who would be in charge of doing grants. Some of our gear is aging and will need to be replaced in the next couple of years. Need to check the equipment replacement schedule.
- Had a homeless encampment started at Bald Mtn in the past month. Chief interacted with Sheriff and park rangers, who removed the camp.
- Have 3 new junior fire fighters joining the Dept. Can see the junior firefighter guidelines on the SFPD google drive.
- 4505 is at the dealer in Castle Rock. The truck has a vibration in the front axle. The truck is drivable, will need to find out if it is useable for fire dispatch. There may be a delay in obtaining a new axle.
- The AMA agreement will allow us to bring in more resources for needed emergency events. The Board discussed the agreement and decided to go ahead with the agreement.
- Exploring obtaining severity staffing from other depts for urgent weather days. Staff would be located at Station 1. They could be both volunteers and paid firefighters or perhaps mitigation crew from other departments.
- Accounts receivable so far are \$7145 for the auxiliary firefighters and Eric Bader.

Other Business

- June Social event. Signs have been posted along Sunshine announcing the event. Need permanent signage for future events. Discussed agenda. Will send out another communication with the agenda. An announcement will be made for the mural project and how youth can sign up for including their design. Steve Waltman will conduct a fire extinguisher demo and provide opportunity to use an extinguisher. Discussed how to present and conduct that. Fire truck ride lottery will be a drawing. John will print out group email list and Michael will present how the Dept email list works.
- Discussion on pavement resealing was postponed until the next meeting.
- The pressurize hydrant easement is in the works. Alan is working on getting on getting it signed.
- The property inclusion files have been submitted. Alan and Jean are working on updating the maps with the County.

Adjourned at 9:53 PM

Attest: Richard Smith
Richard Smith, Secretary



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Chief Report - Board Meeting 06/14/2022

- New Truck Update:** The truck is currently at the Freightliner dealership. They have discovered that the front axle needs to get replaced. It is expected to come back on Thursday so that it is here for the event, and will go back to the dealership when the new axle has arrived.
- County Agency AMA Agreement:** The Agreement needs to get signed, we are one of the last two departments that haven't signed.
- Severity Staffing:** A few departments are discussing having additional severity staffing for some of the days where significant fire behavior is to be expected. We don't have a mit crew and can't staff an engine, but I have invited other departments to send anyone they have to supplement our engine and staff station 1.
- Auxiliary Firefighters:** Accounts receivable so far are \$7145 for the auxiliary firefighters and Eric.

Calls

Problem	Incident Number	Units
FICONR-Controlled Burn	BCFD220521-006098	
RETECR-Rescue No Amb Access	BCFD220605-006754	BR2, 2301, SS1, AMRB, RMR3, ESU1, 1910, A3, 2331, 1960
RETECR-Rescue No Amb Access	BCFD220611-007000	BR2, 2209, SS1, AMRB, RMR3, ESU1, 2301, A400, 4532, 1910, 4665, 1950
zBreathing Problem (AE/EE)	BCFD220512-005712	FM2, SS1, AMRB, 4566, A8, 4652
FIODIR-Odor Inv Inside	BCFD220514-005787	FM4, SS1, 4561, 4661, 4662, 4652
EMSR-Medical Call	BCFD220515-005840	FM2, SS1, AMRB, 4566, A14, 4661

FICAMR-Illeg/Unattend Campfire	BCFD220517- 005945	FM2, SS1, 4566, 4661, 4532
FICAMR-Illeg/Unattend Campfire	BCFD220524- 006241	FM2, SS1, 4566, 4661, 4603, FM1
zUnconscious/Fainting (AE/EE)	BCFD220526- 006324	FM2, SS1, AMRB, 4661, 4632, A12, 4532
EMSR-Medical Call	BCFD220527- 006369	FM2, SS1, AMRB, A23, 4651, SS1, 4501, 4661
FICONR-Controlled Burn	BCFD220605- 006747	
FIASSR-Fire Assist	BCFD220608- 006868	4656
zAbdominalPain/Problem (AN/EN)	BCFD220610- 006974	FM3, SS1, AMRB, A20, 4666, 4665, 4656, 4603
zTraumatic Injury (AE/EE)	BCFD220611- 007005	FM2, SS1, AMRB, 4532, A2, 4656, 4651, 4632
INACCR-Injury or Rollover	BCFD220613- 007124	FM3, SS1, AMRB, 4652, 4602, AMRB, A19
zSick (AN)	BCFD220614- 007143	FM2, SS1, AMRB, A21, 4656
FIINFR-Fire Information	BCFD220512- 005698	4652
FICONR-Controlled Burn	BCFD220515- 005815	
EMSR-Medical Call	BCFD220519- 006023	GH3, AMRB, A6, 5404
zUnknown Problem (AN/EN)	BCFD220611- 006997	GH3, AMRB
zFall (AE/EE)	BCFD220611- 007019	GH3, AMRB, A9, 5404
FICONR-Controlled Burn	BCFD220612- 007055	
EMSR-Medical Call	BCFD220527- 006374	AMRB, HY1, LH1, 4501, 2860, 4161, A20, 2803, 4105, 2803
FIASSR-Fire Assist	BCFD220528- 006384	HY1, LH1, 2860, 4161, 2803, 4501
EMSR-Medical Call	BCFD220511- 005647	SS1, FM3, GH3, 2301, AMRB, A1, 4652, 4561, 4654, 4532, 4566
EMSR-Medical Call	BCFD220516- 005871	SS1, FM3, GH3, 2301, AMRB, 4566, 4652, A3, 4561
FIODIR-Odor Inv Inside	BCFD220530- 006473	SS1, FM3, GH3, 2301, 4561, 4656, 4661, 2331, 4602, 4532