

**Minutes of the Regular Meeting of the Board of Directors of the  
Sunshine Fire Protection District  
August 9, 2022**

Call to Order

The meeting was held August 9, 2022

The meeting was called to order at 7:35 PM and a quorum was established.

Attendance

Board Members Present: Dan Fischer, Cathy Shoenfeld, John Bauer

Board Members Absent: Jean Gatza, Dick Smith

Others Present: Chief Michael Schmitt, Asst Chief Henry Ballard

Approval of Minutes

Minutes from the July Board meeting were reviewed.

MOTION: To approve Board Minutes as amended. Motion was seconded and carried unanimously.

Treasurer's Report

Treasurer's report was reviewed.

Discussion included:

- Board reviewed the checks, credit card charges, profit & loss budget vs actual and balance sheet.
- Salary payments made for Rubenstein and Cheney; payment process explained.
- Food for training should be charged to 6650-Training and Education, rather than 6155-Fire Fighting Expense. Treasurer will make revisions for past 2022 expenditures.
- Flatirons Inc survey for the hydrant project was charged to 6730-Water Supply Expense, not 6720-Wildland Mitigation as reflected in the reports.
- Budget planning for 2022 will include non-reoccurring items anticipated by the Chief.

MOTION: to approve the treasurer's report was made, seconded and carried unanimously.

Fire Chief's Report – see attached

- Status of 4505 discussed, with legal options should repairs not be completed in a timely and satisfactory manner. Potential claim for the cost to the district for the time when the engine was not available.
- Discussion of the advantages of a Mitigation Crew, and the mechanics of considering establishing one. Chief asked to secure budgets of neighboring districts who have existing Mit Crews for future discussions.
- Chief discussed the concerns of some districts with the proposed Boulder County ballot issue for \$10 Million in wildfire mitigation funding.

- Chief asked if he could proceed with pavement work on Station 2, and was advised to wait until Chairperson Gatza returned (Treasurer Fischer subsequently advised the Chief that it would be OK to proceed).
- The Chief explained that the City of Boulder is in the process of establishing its own ambulance service, which would serve the city only. This threatens to cause problems for the balance of the county, as fewer ambulances would be available, and might not be stationed to assure timely response to Sunshine. We will monitor developments.
- The Chief advised the Board that firefighting volunteers who have not met training requirements after warning may be released from the department.

#### Communications Policy and Protocol

No further concerns seem to have been expressed. The policy will stand as adopted unless problems are reported. It appears that three mailing lists will be maintained: one for the Chief's emergency communications, one for use by the Board and CWPP for business communications, and the final the open forum maintained by John Bauer. It hoped that community members will agree to be listed on all of the list, but particularly the first two.

#### Community Fest Planning

Cathy Shoenfeld described the first meeting of the planning committee on July 26, 2022. Participants were Linda Luchangco, Cathy Shoenfeld, Rupa Sabbineni, Jen Lansky, Wendy Hallmark, Jean Lange, Stephanie O'Hearn, Jennifer Newton, and Yetta Lee. Others interested in helping but couldn't attend: Beth Byerlein, Pat Noyes, Jenny Milwid. The committee's initial recommendation is to keep the community fest and fundraising separate, using GoFundMe and direct contributions for the latter as we have the past two years, but having a donation box at the event. The various activities for the fest discussed were outlined. Board members complimented the enthusiasm of the committee and the significant results of the first meeting!

#### Clarify Procedures for Telephone Participation in Board Meetings.

The consensus of the board was that, since ZOOM meetings were considered satisfactory, other telephonic means of participation were also acceptable.

#### Other Business

The Chairperson's input for the next Sunshine Newsletter is needed, but can wait for Jean's return.

Adjourned at 9:30 PM.

Minute notes taken by Daniel Fischer, Treasurer

Attest: Richard Smith

Richard Smith, Secretary



Sunshine Fire Protection District  
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### Chief Report - Board Meeting 08/09/2022

- New Truck Update:** I have contacted an attorney that was recommended and is specialized in this type of issue. He will review the information and conduct the phone call pro bono and will lay out our options in the next days. Provided information is sparingly and there is no indication whether we get it back in a day or in three months.
- Mit Crew:** It is becoming more apparent that the suggestion from a year ago that Sunshine should consider running its own mitigation crew is becoming more valid. There are significant funds available that we are missing out on as a result, through grants and local funds and tax initiatives, plus additional mitigation work getting done in our district at lower costs.
- Tax initiatives:** Multiple districts are increasing their mill levy in addition to the County putting a tax increase on the ballot for wildfire management to generate \$10M for fire mitigation.
- Pavement work:** Jean had mentioned that we can now consider the pavement work at station 2 again since the budget was clarified. Any issues with going ahead?
- Ambulance response:** There may be a change in ambulance response times in the near future. We are making some adjustments to how we prepare ourselves for medical calls. There is a fair amount of uncertainty and I'll best provide that in person at the meeting since it is a multifaceted issue.

## Calls

Incident Number	Problem	1st Keystroke	Units
		7/12/20 22	
BCFD2207 12-008420	FIODOR-Odor Inv Outside	01:16:3 8 PM	FM4, SS1, 4566, 4662, 4656
		7/12/20 22	
BCFD2207 12-008440	FIODOR-Odor Inv Outside	08:52:4 7 PM	LH1, 4169, 4131
BCFD2207 14-008520	FIINFR-Fire Information	7/14/20 22	

		04:31:5	
		6 PM	
		7/14/20	
	FICAMR-	22	
BCFD2207	Illeg/Unattend	07:56:2	
14-008533	Campfire	2 PM	GH3, 5461
		7/17/20	6531, GH3, AMRB, BES1, RMR3, ESU1, 3124, A1, LH4, IP3, 4169,
	FIASSR-Fire	22	5461, 5301, 4532, 5363, 3122, 1950, 5402, 4361, 5322, 4101,
BCFD2207	Assist / Plane	09:40:1	5331, 4132, 6531, 6532, 6561, 4125, 3151, 1910, BM2, 4105, 3165,
17-008643	Crash	9 AM	4332, 4331, 4131, BCFDO1, 6531, 6532, 6561, GH3, 4632, 6532,
		7/18/20	4532, 5402
	FICAMR-	22	
BCFD2207	Illeg/Unattend	07:18:4	
18-008710	Campfire	2 PM	GH3, 5451
		7/20/20	
		22	
BCFD2207	zUnconscious/Fai	07:50:1	
20-008799	nting (AE/EE)	3 PM	GH3, AMRB, A19, 5404
		7/21/20	
		22	
BCFD2207	RETECR-Rescue	12:45:3	BM1, AMRB, A6, AMRB, RMR3, ESU1, A8, A6, 4354, 1910, 4361,
21-008818	No Amb Access	7 PM	1960
		7/22/20	
	FIALRSR-	22	
BCFD2207	Residential Fire	02:01:2	
22-008841	Alarm	3 AM	FM4, SS1, FM4, SS1, 4601, 4561
		7/22/20	
		22	
BCFD2207	zHeadache	08:48:3	
22-008878	(AE/EE)	6 PM	FM4, SS1, AMRB, 4566, A28, 4603
		7/26/20	
		22	
BCFD2207	FIINFR-Fire	10:54:1	
26-009021	Information	6 AM	
		7/27/20	
		22	
BCFD2207	FINONR-Fire Non	11:24:5	
27-009093	Structure	0 PM	FM3, SS1, 4566, 4501, 4603
		7/30/20	
	FIALRSR-	22	
BCFD2207	Residential Fire	04:28:2	
30-009205	Alarm	8 PM	SS1, FM3, GH3, 4566, 4565, 4561, 4501
		7/30/20	
		22	
BCFD2207	FISMOR-Smoke	11:00:2	
30-009222	Report	6 PM	FM3, SS1, BCFDO1, 4566, 4662, 4532
		8/4/202	
		2	
BCFD2208	zStroke (AE/EE)	06:41:0	
04-009423		5 PM	SS1, FM3, GH3, 2301, AMRB, 4566, A20
		8/6/202	
		2	
BCFD2208	FIODOR-Odor	01:06:1	
06-009486	Inv Outside	2 AM	BR2, 2301, SS1, 4566, 2331, 4561, 4532