

**Minutes of the Regular Meeting of the Board of Directors of the
Sunshine Fire Protection District
September 13, 2022**

Call to Order

The meeting was held at Station 1.

The meeting was called to order at 7:38 PM and a quorum was established.

Attendance

Board Members Present: Jean Gatzka (virtually via Zoom), Cathy Schoenfeld, Dan Fischer, Dick Smith

Board Members Absent: John Bauer

Others Present: Chief Michael Schmitt, Assistant Chief Henry Ballard

Approval of Minutes

- Minutes from the August Board meeting were reviewed.

MOTION: To approve Board Minutes as amended. Motion was seconded and carried unanimously.

Treasurer's Report

- The Board reviewed the checks, credit card charges, profit & loss budget vs actual and balance sheet.
- Property tax income is starting to winnow down for the year. The budgeted property tax income is at 100%.
- A \$10,000 deposit was made to the cistern fund for a new house construction.
- SFPD netted an estimated \$15,357 from payroll services through the month of August. Dan will Check with Eric Bader to confirm amount.
- Received valuation certification from the County. The legislature did lower some of the tax rates. That should not affect our budget too greatly next year.

MOTION: To approve Treasurer's Report. Motion was seconded and carried unanimously.

Fire Chief's Report – see attached

- The status of 4505 was discussed, with legal options, should repairs not be completed in a timely and satisfactory manner. Chief had long conference call with Rosenbauer today. Chief told them that we won't back off on demand for an extended warranty. Waiting for them to come back with what they are willing to pay for damages. Want to be aware that there may be other damages given that the truck has already been driven approximately 2000 miles.
- The Dept is preparing a firehouse grant proposal to buy a Lucas device for chest compression. The proposal will also include 5 extra AEDs.
- If we so choose, we can vote on a resolution in support of Boulder County tax initiatives. However, more information is needed regarding the initiatives and questions came up as to where the \$\$ will go. The Board would to have a better feel for how it might impact SFPD before we decide how to proceed.
- A number of folks have left or are leaving the department. The firefighters are going to have a social evening to honor Lin Ballard and Bruce Honeyman. We need a process in place to recognize folks who leave the department. Maybe write a letter of recommendation for the

junior firefighters who leave and something else to recognize volunteers for their time in service to SFPD.

- The grant request for new radios was not funded. Will need to look for other ways to purchase radios, perhaps by purchasing used radios or finding other funding mechanisms.

Other Business

1. The fund-raising campaign was launched. Signs along Sunshine have been put up and reminder messages will be sent in Sept/Oct. Aiming for 'culmination' at Oct. 22 Community Fest. We have \$2180 donations so far for this year's funding campaign. We are set up for folks to use paypal as well as the GoFund Me web site to contribute donations.
2. The Community Fest planning is progressing. The date and time will be Oct 22, at 2-6 pm. We have a great team working on both logistics and fun new Sunshine merchandise. More messaging regarding the event will be forth-coming.
3. A Community wildfire mitigation meeting held virtually on Sept. 12. A brief discussion was held whether to approve the draft resolution to participate in a Wildfire Authority that would produce a combined CWPP with Sugarloaf, Gold Hill, and FourMile fire districts via an Intergovernmental Agreement (IGA).

MOTION: A motion was made to agree to participate in the creation of a Wildfire Authority with the 3 neighboring fire districts (Sugarloaf, Gold Hill, and FourMile) and approve the tentative first draft for an IGA. The motion was seconded and passed unanimously.

4. Upcoming grant opportunities and due dates were briefly presented as follows:
 - a. CWDG – community wildfire defense grant – deadline Oct. 7 – more focused on CWPP projects. Alan Kirton is preparing this proposal to fund a new 20,000 gal cistern at Whispering Pines.
 - b. VFA – volunteer fire assistance grants through USFS DFPC – Division of fire prevention and control – deadline Oct 31 – PPE, Training and supply. Need to identify what equipment be needed.
 - c. AFG grant with Fourmile for 800 radios was not selected for funding. Looking to collaborate with more agencies to be competitive for this in the future.
5. The Sugarloaf fire station break-in precipitated a discussion as to whether we consider anything to proactively preempt this happening in sunshine. The replacement of stolen items is a major issue with supply chain delays and, of course, cost. Chief is considering locating motion sensing cameras that would notify him when activity within the station was detected. This may cost \$1-2K to install. Chief noted that the people doors at Station 2 are not particularly stout and that new doors are needed for security.

MOTION: A motion was made and passed to authorize the chief to purchase and install motion cameras at Station 2 in the cost range of \$1-2K.

The meeting was adjourned at 9:09 PM

Attest: Richard Smith
Richard Smith, Secretary

Agenda

Review/Approve Minutes

Review/Approve Treasurer's Report

- *Dan – if possible let's get an update on the status of revenue from contract fire-fighters for the Oct meeting.*

Review Chief's Report

- Status of 4505 and Rosenbauer negotiations
- Boulder County Ballot Issues - <https://www.emergencyservicesboco.org/> Call for volunteers, tasks. Looks like there is an endorsement from Left Hand Fire Protection District. Should we take action around an endorsement? Any issue with that as a tax district?
- City of Boulder / Boulder County Ambulance coverage

Other Business

5. Fund-raising campaign launched. Signs will be coming up, messaging and reminders will be sent in Sept/Oct. Aiming for 'culmination' at Oct. 22 Community Fest.
6. Community Fest planning -Date: Oct 22, 2-6! Great team working on logistics, fun new Sunshine merchandise, etc. More messaging forthcoming.
7. Community wildfire mitigation plan – community meeting Sept. 12 – update
8. Grant opportunities upcoming / updates – what is needed?
 - d. CWDG – community wildfire defense grant – deadline Oct. 7 – more focused on CWPP projects
 - e. VFA – volunteer fire assistance grants through USFS DFPC – Div of fire prevention and control – deadline Oct 31 – PPE, Training and supply
 - f. AFG grant with Fourmile for 800 radios was not selected for funding. Looking to collaborate with more agencies to be competitive for this in the future.
6. Sugarloaf break-in – should we consider anything to proactively preempt this happening in sunshine?
7. Anything else?



Sunshine Fire Protection District
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Chief Report - Board Meeting 09/13/2022

- 1. New Truck Update:** I had a Zoom this afternoon with the president of Rosenbauer, the Vice President and our counsel. The issues were discussed at length. Rosenbauer agrees to pay for the independent inspection at Mountain View. That takes care of 1 of the 2 issues. That issue is whether the truck is fixed. The other issue is whether there is permanent damage that was done to components because of a bent driveshaft and driving 2000 miles with that, which resulted in the report that there are metal shavings in the transfer case that don't appear normal. The Freightliner documentation that was provided to Rosenbauer doesn't show this now. Every mechanic we have spoken to that knows these drivetrains stated that it is not unlikely at all that there is some level of damage done to drivetrain components, so asking for an extended warranty is very reasonable.

I will attach some of the recent correspondence in the email I am sending for this report. The meeting was concluded that Rosenbauer is expected to let us know what number they find acceptable to pay SFPD for damages, and to let their relationship with Freightliner work to get us an extended warranty. This is not concluded yet.
- 2. Ambulance Coverage:** As mentioned last month, we are looking at getting additional AED's and a Lucas Device that does high quality chest compressions, as part of our preparation. It is something that we should have anyway, but the costs are prohibitive without a grant. It will be even more important when the concerns about ambulance services come true.

I am pushing for firefighters that I think are most suitable to take EMT or EMR classes to add more capability and higher chances of competent BLS service for medical calls.
- 3. Tax Initiative:** As far as I understand we can't actively promote or campaign for the tax initiative, but we can individually support it and our board can adopt a resolution of support that we can post and push through our channels. I have already expressed support as Chief for a letter of support from Mountain Chiefs.
- 4. Personnel:** Multiple people have left the department or retired: Lin Ballard after well over 40 years, Ethan Koehler and Samantha Lansky (College), Bruce Honeyman (almost 30 years) and Jake Frommer.

Calls

Incident Number	Problem	Units	
BCFD220912 -011037	FISTR-Structure Fire	BM1, BR2, SS1, LH1, BES2, AMRA, A12, 2803, 2301, 2321, 4364, 4141, 4105, 4501, 4561	
BCFD220810 -009681	RETECR-Rescue No Amb Access	BR2, 2301, AMRA, SS1, AMRB, RMR3, ESU1, 4322, 2331, 4354, 4666, 4566, 1950, 4321, AMRA, A16	
BCFD220814 -009832	RETECR-Rescue No Amb Access	BR2, 2301, SS1, AMRB, RMR3, ESU1, A14, 4532, 1960	
BCFD220902 -010599	EMSR-Medical Call	AMRB, 4602, A9	
BCFD220908 -010852	RETECR-Rescue No Amb Access	1910, 4322, 1950, BM1, AMRB, RMR3, ESU1, BM1, 4364	
BCFD220911 -010975	FIODIR-Odor Inv Inside	BR2, 2202, SS1, 4566, 4532	
BCFD220815 -009899	zChest Pain (AE/EE)	FM4, SS1, AMRB, 4566, A12, 4656, 4532, 4665	
BCFD220817 -009960	FIASSR-Fire Assist		4668
BCFD220819 -010029	FICONR-Controlled Burn		
BCFD220820 -010070	FICONR-Controlled Burn		
BCFD220827 -010344	FICONR-Controlled Burn		
BCFD220827 -010354	FICAMR-Illeg/Unattend Campfire	FM2, SS1, 4566, FM2, 4532	
BCFD220828 -010382	zTraumatic Injury (AE/EE)	FM2, SS1, AMRB, 4566, A11, 4603	
BCFD220828 -010383	EMSR-Medical Call		
BCFD220901 -010581	EMSR-Medical Call	FM2, SS1, AMRB, A12, 4661, A12	
BCFD220902 -010596	UNACCR-Unknown Injury Accident	FM3, SS1, AMRB, A9, 4561, 4602, 4501	
BCFD220902 -010613	zTraumatic Injury (AN)	FM1, SS1, AMRB, 4566, A4, 4652, 4665	
BCFD220903 -010632	FISMOR-Smoke Report	FM1, SS1, BCFDO1, 4566, 4661, 4532	
BCFD220903 -010633	zFall (AE/EE)	FM2, SS1, AMRB, 4566, A8, 4603, 4501	
BCFD220814 -009825	FICONR-Controlled Burn		

BCFD220814 -009863	FICAMR- Illeg/Unattend Campfire	GH3
BCFD220820 -010051	EMSR-Medical Call	GH3, LH4, AMRB, A8, 4167, 4105, 5404
BCFD220911 -010976	FIINFR-Fire Information	
BCFD220828 -010366	zTraumatic Injury (AE/EE)	SS1, FM3, GH3, 2301, AMRB, 4566, A11, 4564