

SFPD Board Resolution 2023-02
Passed April 11, 2023 by the SFPD Board of Directors

It is hereby resolved that the Sunshine Fire Protection District Board of Directors create two ongoing positions to support the District. The positions shall be filled by volunteers outside the Board and be selected and approved through a majority vote of the Board.

Special Events Chairperson

This individual shall recruit, organize and lead a group of volunteers, (a committee), to plan and execute special events within the district for each calendar year. The Special Events Committee shall be responsible for planning a calendar of events for the district throughout the year. The committee shall plan all details for each event, including the event goals, description, date, location, budget and other details. The Chairperson shall meet periodically to review the plan with the SFPD Board and to seek funding for each event. The committee shall recruit additional volunteers to execute each event as needed. The committee will work with the Board to publicize each event through the SFPD website, social media and community forum.

Following each event, the Chairperson shall report on the results of the event including the number of attendees, total expenditures and overall success vis a vis the event goals. Reports shall be made publicly available to the District through the SFPD website.

This position shall be in place for 12 months beginning in June of each year. An announcement for the opening, with this description, shall be made public to the community. Candidates shall self-nominate and be reviewed and selected by the SFPD Board of Directors.

Fundraising Chairperson

This individual shall recruit, organize and lead a group of volunteers, (a committee), to manage fundraising efforts within the district. The Fundraising Committee shall set goals for fundraising each year for the district and develop a strategy and plan to achieve that goal. Plans may include a "Go Fund Me" campaign, coordinating fundraising events with the Special Events Committee, developing language and communications for the district through the district's website and forum, and more. The plan should include specific dates and events and goals for each event to achieve the fundraising objectives.

The Fundraising Chair shall present the objectives and plan to the SFPD Board for approval at the beginning of each calendar year so that the funds may be included in the District budget. The Chair shall also prepare and present progress reports throughout the year at regular District Board meetings. Such reports shall be made publicly available to the District through the SFPD website.

This position shall be in place for 12 months beginning in June of each year. An announcement for the opening, with this description, shall be made public to the community. Candidates shall self-nominate and be reviewed and selected by the SFPD Board of Directors.